Tutorial: Parent Accounts

Creating an Account:
1. On your child's school's home page, click on “Create Account”, in the top right corner. You will be brought to a page which resembles the one below.
2. Fill in all the information. **It is very important that you provide a valid email address.**
3. Shortly after you complete the form and click “Register!”, you will receive an Account Activation email.

4. Click on the link provided in the Account Activation email.
5. You will be brought to an Account Activation page on your school's website. Your account will now be activated and you will be able to log in by clicking on the link on this page, or by entering your email and password in the fields at the very top of the page.

**Once you've created an account...**
When you log in to your account, you will be brought to your personal page (you will see your name in the upper left corner). From here you can navigate to add classes and to view the homework that has been assigned to these classes.

Next: Adding Classes
Adding Classes:

1. From your account's home page, click on “Go to your class page” under My Classes. This will take you to a list of all the classes for which there are pages on the school's website.

2. Go to the Class Page of a class you are in.

3. Click on “Add to My Class List” at the bottom left of the page.

4. Once you have added classes, they will appear in the “My Classes” section of your account page. You will be able to see the name of the class (which you can click on to bring you to the class page), and the due date of the next homework assignment.

5. You can click on “My Classes” for more detailed information about your classes and reminder settings. By default, you will receive daily reminders via email about upcoming homework assignments.

6. You can also view upcoming homework assignments by clicking on the date one is due. This will bring you to a page that shows all assignments due for this class in the next seven days, a description for each assignment, as well as whether or not those with a student account can submit a particular assignment online.

7. Click on “All Homework” to see all of the homework that has been assigned for this class.